

Ped-Bike Advisory Committee Meeting Notes

6/1/16

Present: Cindy Chabot, Liz Foulser, Ellen Katz, Gabrielle Watson, Kara Showers

Notes: Kara, Gabrielle, Ellen

Summary of Priority Action Steps & Upcoming Dates

- All should send potential Complete Streets project suggestions to Ellen for consolidation
- Andy Paul to ask Erin Zwirko and Denise Gaffey in Planning Dept about the status of MAPC Lynn Fells Parkway High School parking study.
- We need an overall Victorian Fair coordinator. Let us know if you're up for that (you will have lots of help!)
- (Tom?) Ask JRA (bike shop in Medford) to be a co-sponsor of bike parking at the Fair, or if they want to donate bike lights or something to hand out
- Liz will coordinate Victorian Fair bike valet parking with MassBike

Dates:

- Farmers Market Bike Days – 6/9, 7/21, 8/18, 9/15 – looking for volunteers 3-7 pm to staff table and perform simple bike tune-ups
- June 12th – Bike to the Sea ride – 8 am ride from Main/E Foster to ride start in Everett
- June 21st – Sustainable Melrose visioning/goal-setting session (Ellen Katz leading) – 7 pm, City Hall
- Sept 11th – Victorian Fair

Complete Streets – Discussed 5/25 CS Public Informational Meeting. 3 potential additions to the policy were brought up: public outreach/education, environmental sustainability, Low-Impact Development principles re: stormwater. There were specific questions on public consultation for the project prioritization process. Gabrielle offered to coordinate with the Engineering Department to host a public forum. Ellen will reach out to Erin Zwirko to obtain a copy of the Meeting notes → Attached

Once approved by the Mayor and the MA DOT, Melrose can access \$50K for the prioritization plan. City Engineer Elena Proakis Ellis plans to focus on GIS mapping to create a comprehensive network plan with multiple data layers. The town can then access \$400,000, potentially both for 2016 and 2017. Because we're already late in the year, Proakis Ellis has said 2016 would likely focus on "low hanging fruit" projects that can be implemented quickly, like intersection signal adjustments, signage, striping and other DPW and public priorities. It was suggested the Committee pull suggestions out of Main Street Corridor Study, past Master Plans, Open Space & Rec Plan, and past proposals generated by the Committee.

→ All should send potential Complete Streets project suggestions to Ellen for consolidation.

→ Kara and her interns plan to create a draft of a CS policy outreach/education plan in the coming weeks/months and will share with the Committee for their input.

Kara will share Bike Rack Location Map that Planning Dept recently updated.

Infrastructure projects

Input on DCR projects went to MAPC-David Loutzenheiser. Steve Leibman has what was submitted.

David Loutzenheiser mentioned at the Bike Friday gathering at City Hall in Boston that MAPC had recently completed a parking study in front of the High School. Does the Planning Department have the parking study results/report (in front of the high school)?
→ Andy Paul to ask Erin and Denise in Planning about the status of MAPC parking study.

Andy and Gabrielle walked the back alleys of Melrose. Andy has a vision for how to revitalize back alley spaces to make them multi-modal and into attractive spaces. We should consider adjourning for a walk after an upcoming meeting. Gabrielle will ask Andy if he wants to lead that.

Striping along parking areas behind TD Bank or some pedi accommodation may be warranted.

Events

Bike Friday caravan: Great turn-out. Led by Andy Paul and another volunteer. Had 25 riders at least. Anyone interested in leading these informally more often?

June 12 [Bike to the Sea](#): 7:50a at Main Street and E. Foster and ride to start of ride in Everett together. The family-friendly ride starts in Everett at Madeline English School, goes along Malden/Revere/Saugus and Lynn to Nahant Beach (14 mile and 20 mile ride options available.) Police escorts, pizza party at Dockside after. Registration required at [Bike to the Sea's website](#). Ellen will handle PR.

Bike Day at the farmers market each month: on Basecamp 6/7, 7/21, 8/18, 9/15. Will have Mass Bike literature (Gabrielle), sharrow poster (Cindy from Carol), bike tuneups (Rob).

Would Erin/Elena find it useful to collect certain information from attendees or should we just have general conversations with market goers?

Victorian Fair Sept 11th

Victorian Fair is coming and it's time to start planning!

→ (Tom?) Ask JRA (bike shop in Medford) to be a partial sponsor or if they want to donate bike lights or something to hand out to folks who park their bike.

→ Liz will talk to MassBike about bike valet parking. 7 hours, \$75/hr + up to 50 bikes \$100. Will confirm bike #s 3 days before the 9/11 (11:30a-4:30p) fair. Kara can set aside Mass in Motion funding to cover the bike valet.

Committee can share a table again.

→ Looking for a lead person and other members to staff table-2 hour shifts.

Other:

June 21st at 7:00 pm at City Hall is the next Sustainable Melrose meeting. Visioning/goal-setting session that Ellen Katz is leading. All are welcome.

Note – Sustainable Melrose is a coalition of sustainability-focused community groups in Melrose that meets quarterly. All are welcome to attend. To be added to the email list please contact Martha Grover at marthasg@verizon.net