

Melrose Ped/Bike Committee Meeting

March 1, 2017

Present: Gabrielle Watson, Cindy Chabot, Ellen Katz, Dan Krechmer, Erin Zwirko, Ryan Williams, Ryan Bagwell, Paul Moore, Tom Blazej, Mark Remollino
Notes: Steve Leibman, revisions Gabrielle Watson

Priorities for 2017

Group brainstorm to identify top priority initiatives to pursue as a committee: everyone writes ideas on post-it notes and votes with sticky dots.

Items that got multiple votes:

- Events
 - Block parties
- Infrastructure
 - Road calming on Howard
 - Pilot project for bike lanes to Oak Grove
- Planning and Policy
 - Traffic studies/metrics on a particular schedule
 - Develop design guidelines / best practices
 - Complete street working group + develop prioritized plans / multi year goals
- Public Outreach
 - Host more data on website + website update
 - Bike w/ an alderman down Main St or Oak Grove

Gabrielle will make a record of items that got multiple votes and items that have specific volunteers interested in helping move them along.

Elections

Officers

- Chair: *Gabrielle Watson*
- Vice Chair: *Dan Krechmer and Ryan Williams will be co-vice chairs*
- Secretary: *Steve Leibman*
- Communications content coordinator: *Cindy Chabot*

Project-oriented roles

- Rep to Complete Streets Working Group: *Dan Krechmer with Ellen as backup*
- Social Media Coordinator: *Ryan Williams*
- Bike Share Project: *Dan Krechmer, Gabrielle Watson*
- Middle School High School Study Project: *Liz Foulser, Gabrielle Watson*
- Infrastructure liaison: *Ryan Williams, Terry Kinsler*

- City-wide PTO liaison: unfilled
- Grants: *Ryan Williams*
- Victorian Fair valet parking: *Liz Foulser*
- Website subcommittee: *Steve Leibman*
- Safe Routes To School: *Rob(?)*, *Austin(?)* [*To be confirmed*]
- Healthy Melrose: *Ellen to find out deadlines. Get volunteers next meeting*

Updates

- Planning and Policy
 - Ryan Williams reports on 25 MPH ordinance. This will be addressed in an upcoming traffic commission meeting. Ryan wants to advocate in favor of a blanket 25 MPH max speed limit on all city-controlled streets except where lower, potentially with a future scheduled review, with an alternative suggestion of 25 MPH be the default, except where posted (some streets have 30 MPH posted) if the first proposal doesn't succeed.
 - Committee votes in favor of granting Ryan the authorization to present his options to the Traffic Commission as acting with support of the Ped/Bike Committee.
 - Master plan: Erin presents information on the Master Plan. Will be presented March 30. Possibly posted online before. City staff are reviewing draft now. There will be a 30 day comment period, and an informal presentation to Aldermen which will be open to the public. All public comments will be synthesized by the Master Plan Advisory Committee. Plan to be finalized by June and adopted by the Planning Board.

The Ped/Bike committee submitted inputs for the transportation section in Dec 2015, and we have the 2004 transportation section to compare the current draft with. One member asked whether the current draft has a recommendation to create traffic calming mechanisms. We will discuss our plan for providing comments at the April meeting.
- Infrastructure
 - Update on Complete Streets priorities submission and next steps for completing Melrose prioritization plan. Dan, new Committee representative to Complete Streets Working Group will get an update from Elena and share via email, since draft prioritization plan is scheduled to be available March 27th.
 - Update on bike sharing program (tabled)
- Events
 - Update on SRTS initiative at Lincoln School (tabled)
- Communications and Outreach
 - Tom Blazej shows "Melrose Travels Safely" logo that he worked on with Mike Lindstrom from Mayor's office.

Upcoming Dates

- March 8: Mayor's State of the City (will preview the Master Plan and unveil Tom Blazej's new logo on sharing the road)
- March 14: Sustainable Melrose meeting, 7:00pm top floor, City Hall
- March 15: Melrose Traffic Commission Meeting, 5:30pm
- March 27: Complete Streets Working Group: BETA Inc. analysis of Melrose prioritization proposals
- March 30: Melrose Master Plan first draft public meeting, Memorial Hall. See Melrose Forward Facebook page.
- May 13: Healthy Melrose Fair. 10 – 1:30, Melrose Athletic Complex 360 Lynn Fells Parkway. <http://www.healthymelrose.com/>

Next Meeting (Wed, April 4th, 5:30):

- Master Plan review & leads
- Healthy Melrose – ideas for Ped/Bike committee participation & leads
- Complete Streets prioritization plan
- Speed cameras for issuing warnings (Ryan Bagwell) – proposal to advocate for &/or form project team to work on; vote
- Traffic calming around schools (Tom Blazej, Alice Golub, Mark Remolino) – Discussion of options and proposal for action; vote
- Proposal on process for generating public positions/statements (Ellen Katz) – discussion; vote
- Discussion on communications protocols for Ped/Bike social media outlets (Ryan Williams)