



## Meeting Notes

Wed June 6<sup>th</sup>, 2018 7:00-8:30PM

City Hall Cassidy Conference Room, 2<sup>nd</sup> Floor

Enter from the ground-level entrance at the rear of the building  
(opposite the parking lot)

7:00 Guests:

Denise Gaffey | Melrose Director of Planning – Bike share, other initiatives

- LimeBike & Spin selected. LimeBike ready to go; Spin is gearing up with local hires, etc Aggressive deployment in Malden underway, many bikes showing up in Melrose. Melrose hopes to launch late June, early July. Now need to hold a stakeholder meeting (businesses, hospital, Chamber of Commerce, PBC, Police) & complete contract. Dan Krechmer is PCB rep on this.
- Question of Fells roadway improvements around development at Spot Pond. Dan will follow up with Friends of the Fells Chairman and other folks to find out what the plans are.
- Question on implementation of ideas that are in the Master Plan. Denise will set up a working group once the new planner is board. Katie More is interested in following up to see various ideas in Plan go forward.

7:30 Mid-term project priorities.

Objective: develop a list of priorities for seeking funding. Categories: Bike network build-out, Complete Streets projects, regional linkages, infrastructure (pump stands, bike corrals, bike racks, etc.) and initiatives (neighborhood-based street treatments). Once developed, meet with Elena to discuss shared priorities and green light initiatives to seek future funding for and agree PBC role in ongoing project design processes. Develop short descriptions so ready to prepare proposals when funding opportunities identified.

Bike network build out ideas

- Wayfinding signs to points of interest
- Pilot bike segments – eg. Lower Main

- Focus on streets that are slotted to be paved (linked to where there is infrastructure improvements planned) → Jonah can look at
- Full city-wide bike network
- Off-street bike trail, eg by Swains Pond, MBTA. Have a study to look at MBTA right of way bike trail option.
- Get high school involved in projects (there's a teacher at the HS doing similar projects, taking kids to the Fells)
- Complete path around Ell Pond

#### Infrastructure ideas

- Bike repair stations
- Bike corrals
- Another 5 bike valet racks
- HAWK lights

#### Process:

- Have a cross-reference with Complete Streets prioritization plan
- Cross reference with the street paving schedule
- Bring to Elena for a review
- Begin to develop out promising ideas so they're ready to go when there is a funding opportunity
- Add venter ideas to the PedBike Grant Database Excel sheet, in DropBox (Bike repair stations, bike corrals, and bike valet racks are already in there)
- Create a subcommittee to look for grants prospects → put on email list and see if there are volunteers.

8:00 Multi-stakeholder Melrose-Malden-Northern Strand-Fells linkages working group – Ryan Williams

MAPC-Hosted event to talk about Oak Grove. Paul Brodeur, DCR, 5 MBTA engineers, Malden engineer, Elena, Steve Winslow, Others. Conclusion of discussions is that they are exploring raised crosswalk, and other options. MBTA is OK losing some parking spaces. David Loutzenheiser is looking for a separated bike lane. Malden is re-stripping Main Street from Winter Street up to the Oak Grove station. PBC wants narrow lanes, bike lanes at Banks Place. MBTA is going to study and bring back options. Good to have someone from PBC in the room to keep pressure on.

Next steps: David will let folks know when MBTA ready to discuss options. Ryan is PCB point on this.

8:15 Updates & upcoming activities:

- Bike to the Sea annual ride June 3.
- Five riders. Hadn't done public outreach – just to the list. Mayors showed up including Lynn Mayor, which was good, given longstanding challenge to get Lynn's support for the Northern Strand.
- Bike Valet purchase – Good news! City of Melrose has purchased 5 racks of same brand that MassBike uses, capacity for 8 bikes each; 30 total. Funding from Mass In Motion, topped off by City of Melrose. Next steps – Set up process for residents to reserve them with DPW, introduce at events like Summer Stroll and Park days being planned by Mass in Motion & Rec department.
  - Suggest: have next meeting at DPW and everyone figures out how to set it up and break it down (or bring one to next meeting at City Hall)

- Need instructions on how to request, make reservations, set up & break down
- Publicize through FB, List, write a short piece for the Patch, etc.
- Events where could be used: Summer stroll, Mt. Hood event, Farmer's market, Kara could use the equipment for park events.
- N-S Network Subcommittee. Progress on follow-up with DPW, Mayor, others (as suggested by Elena) to discuss N-S network proposal. Next steps. – Jonnah Chiarenza
  - Elena's going through carefully. Hope is the ideas – which go beyond what we have Complete Streets funding for – can get City support. StanTec will do some analysis on the proposal. May come back within a month.
  - Elena said to change from “draft” to “final”.
  - Also on infrastructure updates: Howard, Green and Melrose will be going through StanTec design review & Jonah will be involved.
- Farmers market bike check-ups – Carol Naczas
  - First bike check is 6/28. The remainder of the schedule is: 8/16, 9/20, and 10/11.
  - Other members are more than welcome to hang out (4-7) and help or talk up the group. I'm usually too busy chatting about their bikes to do the other outreach.
- MassBike bike light give-away program – Dan Krechmer
  - Tom talked to MBTA, and you do need a complicated set of permissions. Will fill out & ask Mike Lindstrom if can give City support in terms of liability waiver.
- Funding from Department of Public Utilities Ride Share. - Denise
  - Possible use to supplement Bike network efforts that are not funded by Complete Streets
  - \$12,935 from DPU. Funded by trips conducted by transportation network companies (Uber and Lyft). Each community receives a \$0.25 fee for each TNC trip that originates in that community. . Money is distributed by DPU on an annual basis.
  - Address the transportation impact, including but not limited to Complete Streets and other programs promoting alternative modes of transportation.

### Agreed:

1. Skipping July meeting
2. Next meeting August 1<sup>st</sup>. Dan Krechmer will chair.
3. Add Denise to the ped bike list serve

### Calendar:

- 
- Melrose Main Street Summer Stroll, Friday, July 27, 2018, 6:00PM – 9:00PM.  
<https://melrosechamber.org/events/summer-stroll/>

### Next Meeting:

1. Victorian Fair planning – Theme: regional network links, shared booth with Bike to the Sea, Bike Valet
2. More work on near term project priorities – funding opportunities & City project design review
3. Infrastructure update
4. Judith Crocker MBA | Outreach Coordinator, MA Safe Routes to School(regrets)
5. Discuss Melrose Forward implementation complementation in Late summer early fall.
6. Draft Ped-Bike Committee brochure
7. AARP grant (decision June25)
8. Developing a Crossing flag proposal to bring before the Traffic Commission. Has Mike Lindstrom support. Volunteers? Terry Kinsler is willing to work with.